

**Stewardship Commission
Church of St. Thomas More
January, 2010**

Automatic deduction of offertory from your bank account is easy to set up, and there are no fees. Here are the easy steps:

- a. Provide your bank with the name and address of the parish and ask them to set up an automatic check issuance to the parish each week/month, in the amount that you specify.**
- b. Contact Elaine Walczak at the Church Office (Phone 868-2666) to let her know what you have set up with your bank.**
- c. Verify with Elaine that the first two checks are properly deducted from your bank account and received by the Church Office.**
- d. Continue to use your offertory envelopes for second collections and Holy Day collections**

Church Address and Contact Information:

**6 Madbury Road
PO Box 620
Durham, NH 03824-0620
Phone: (603) 868-2666 ~ Fax: (603) 868-3765**